

9 September 2011

Members present: Dennis Preisler, Jonathan Pringle, Libby Coyner, Brenda Taylor.

Members via Telephone: Christine Seliga, Rebekah Tabah.

Members from the Public: Todd Welch (Archivist, Northern Arizona University), Aaron Spelbring (Archivist, Museum of Northern Arizona)

1. Approval of minutes of 24 June 2011 meeting. Jonathan calls, Brenda second. Approved.
2. Secretary's Report - Libby Coyner. Seven new members through new website. Will discuss end of year giving letter at next meeting.
3. Treasurer's Report - Jonathan Pringle. Nothing to report, will be transferring account privileges at Wells Fargo. Dennis - . Wrote check for \$25 for name change. \$1098 into account from new members.
4. VP - Rebekah. Nothing
5. President's Report - Dennis Preisler. Annual membership drive. Have 44 individual members. 22 organizational members. \$1098 in membership dues. Within \$200 of goal.
6. Members-at-large Reports
 - a. Christine - Wallace and Ladmo - outfit in San Francisco that specializes in migrating 2" quad tapes. \$275/30 minute reel. Antique Video.
7. New business
 - a. Election of new members
 - i. Christine Marin - Chicana/o collection, Ph.D. in Public History, Emeritus status.
 - ii. Brenda Taylor - SIRLS graduate, Librarian/Archivist at Sharlot Hall Museum.
 - iii. Libby motions, Jonathan seconds. Passed.
 - b. Arizona Archives Online opportunities
 - i. Todd Welch (Digital Access Librarian, Northern Arizona University, professional archivist for 20 years, involved in encoding in Arizona and Oregon, involved with AAO for 8 years)
 1. 2 iterations of AAO. 1 ½ year ago, Knowledge Net/Fedora people at ASU cut AAO loose, allowed them to start own website. People involved in AAO began to develop the project to be independent, use XTF.
 2. Thanks AZAA for renewing license rights. Steering committee (members of each university, plus two at-large members) was working on Best Practices.
 3. Planned meeting next week with steering committee to talk about the future.
 4. Future plans - outreach efforts (promotion of resource, use of several print/electronic media to promote, presentations at conferences, etc.) Arizona History Convention. Ways to integrate it into research, etc. Put on workshop for members to educate on AAO best practices, related documentation, membership meeting in January.
 - ii. Relationship between AAO and AZAA?
 1. Would like to forge a partnership with AZAA to have a more formal relationship.
 2. Technical consultant - finding ways to fund project. LSTA funds. Would like one person to consult re: issues.
 3. History of project - received Humanities grant funds 8 years ago, housed at ASU. EAD 2000, best practices written for Arizona's consortia. Funding has come largely from the three universities. With LSTA grants,

able to bring on other contributors. Added State Library, Historical Society, interest from the Navajo, etc. Would like to have a more representative community of participants.

4. Would like to formalize a contract with Dave Botts at the Public Library in Flagstaff. Need to assess fees to members. Different models. Might be flat fee, based on FTE, or on how many guides contributed.
 5. Rebekah - suggests that fee based on number of guides might be prohibitive. Todd - wants it to be affordable, particularly sensitive to smaller institutions like Sharlot Hall and Museum of Northern Arizona. Can't provide something for nothing again.
 6. Dennis - what would the annual cost be? Todd - \$2000 for contract, \$500 for licensing. \$500-\$1000 for travel, annual workshop, ability to link external contact to EAD guide, render and display within guide, etc. Total of \$5000 expected.
 - a. Dennis - possibility of grants? Todd - yes.
 7. Also, will want to talk about how to move the project off of the ASU server.
- c.** Jonathan Pringle - recognizes all the work Todd has done. Must think of institutions paying for the services. How can AZAA help?
- i. Dennis - fundraising drive.
 - ii. NAU, ASU, U of A (asking), State Archives (asking) - each contribute \$500 to support Dave's work. State Archives would serve as host for a workshop. Needs stability, sustainability.
 - iii. Work on writing a fundraising letter, put things on our website.
- d.** Roundtable - include Matrix, AAO, AMP (funded by AZAA)
- e.** Put out fundraising letter.
- f.** Possibly put out a packet - collaborative project between AAO, Matrix, AMP
- g.** Libby will talk to Doug Kupel about listserv.

8. Old Business - Workshops
 - a. Copyright/Intellectual Property workshop
 - b. Christine - could we have a use fees workshop?
 - c. Subcommittee to work on workshops - Rebekah, Libby, Dennis.
9. Meeting adjourned.