



Arizona
Archives
Alliance

24 January 2013 - Arizona Archives Alliance Board Meeting (Approved Minutes)

Arizona Historical Society Boardroom, 4:00pm

Present: Libby Coyner, Jill McCleary, Dennis Preisler, Jonathan Pringle, Carissa Tsosie, Elizabeth Dunham, Brenda Taylor

1. Approval of the minutes from 11 November 2012 meeting, Libby moves to approve, Jonathan seconds, minutes approved.
2. History of the FAZA, transition into AzAA as an advocate for archives around the state.
3. Christine has resigned from the AzAA Board.
4. Treasurer's Report:
 - a. End of the year donations are close to matching, all expenses are accounted for, State Archives still has several hundred dollars for an intern, and all symposia were covered in full, Vimeo+ account was also covered, running account balance of over 10,000 dollars. As part of the grant stipulation, Jonathan will give a synopsis of the Native American Archives Symposium during the Arizona Archives Summit.
 - b. Dennis: we would like to pay for the cost of the snacks provided here today.
 - c. Jill: do we have any forms for membership? Dennis: we are trying to get more archivists sign up so they get information; you can also join through the AzAA website. Jill: I will volunteer to be the membership coordinator.
5. Approval of Bylaws
 - a. Elizabeth: do we have a conflict of interest policy? Other than that, Libby and I went over the draft, we changed section two pertaining to quorum (see section 7a Annual Statements). In addition, the section pertaining to letter of understanding. Jonathan: members have voting rights.
 - b. Elizabeth moves to approve the bylaws, Libby seconds. Vote: unanimously approved.
 - c. Dennis: is there a need to expand the board?
 - d. Brenda Taylor is the liaison for Arizona Archives Online. Dennis: I'm not sure we need new board members. Jonathan: we can have up to 15 members, according to our bylaws. Jonathan: perhaps next meeting we can discuss this further. Libby: if any members (of AzAA) are interested in joining the board let us know.
6. Partnership with AAO
 - a. Dennis: most of the responsibility will fall on Jonathan's shoulders, as AzAA will act of the fiscal manager for AAO. Dennis: we are looking at covering most of the cost of running AAO's website. Dennis: is there any other discussion about this partnership? Todd: we figured an annual budget of 2,000/year, for training, outreach and technical support. Todd: we need to make sure we are getting the best harvest of analytics as possible. Dennis: we have been talking about doing more EAD workshops around the state. That's going to be a big part of our

partnership. Jonathan: we can also pursue grant opportunities. Dennis: I am very excited about moving forward.

7. Future workshops and symposia

- a. Alicia (Yuma): AZLA is looking to create partnerships with like institutions, we are looking at digital archives, digital content, can you present at AzLA? The annual meeting is in November. Dennis: so you are looking for a panel to discuss digital content? Linda Whittaker: librarians are crackerjack grant writers.
- b. Dennis: the board has talked about doing something with digital content.
- c. Brenda: archives advocacy, ALA is an advocate for librarians, it seems like we should have professional advocate. Archivists get paid lower than librarians. Libby: do you have people in mind that would speak at this symposium? Or a roundtable discussion? Melanie: we have had several workshops on advocacy for archivists. Kathleen Rowe may be willing to speak at this workshop/symposia.
- d. Patricia: can we do something that is aimed at our administrators to educate them on our work? Dennis: if anyone has any ideas on speakers please let us know via our website. We used to do a thing with the historical society that came to talk about their collections. Libby: I was talking to Nancy Godoy; she likes to involve the communities when talking about the collections. Maybe we can do something like this. Dennis: we can use the matrix to identify underrepresented groups.
- e. Brenda: other ideas for workshops on social networking, blogging, this would help some of the smaller institutions, with demonstrations on how to set up websites. Alicia: what about creating a committee of your members that focused on professional development and arranged all workshops, surveying membership to get ideas for these workshops. Dennis: if we are going to do that, we are going to need a more active membership. Libby: I think the archives community here is close-knit and we get a feel for what our trouble spots are, we do have a shortage of time and finances.

8. Next Meeting: April 5th, in Tucson, Jill McCleary will host, meet at 11am.

9. Meeting adjourned at 4:45pm.