

28 June 2013- Arizona Archives Alliance Board Meeting (Annual Meeting)

Tempe History Museum meeting room, 11:00am

Present: Libby Coyner, Elizabeth Dunham, Dennis Preisler, Jonathan Pringle, Jill McCleary (phone), and Carissa Tsosie

1. Election of officers: Rob moves to vote, all in favor of electing current officers, approved.
2. Approval of 10 May 2013 meeting minutes, Libby motions, Elizabeth seconds, approved.
3. Treasurer's Report—Jonathan

Jonathan emailed a full report to the board on 6 June 2013. AzAA received the grant for the upcoming Archives Symposium, in-full. AzAA awarded \$200 to the student history award winner. We did not use any of the grants that we expected to use; we did use much of the funds set aside for conference registrations. \$1700 in memberships (non-AAO memberships), so far we have received \$179 for AAO memberships. End of year donations totaled \$950. Our expenses have not changed too much in the last year. We would like to support the Arizona Archives Summit this year and we have allotted \$1000. We decided not to allot funds for the State Archives this year as we are supporting the Arizona Archives Summit. We will also pay for a technical consultant. We want to draw down our account by \$1000. We have about \$11,000 in our budget and that is more than enough to operate, we are looking at drawing down the account to about \$6000-\$7000. We also want to be present at other conferences; we could look into getting a table cloth with our logo, also pencils and brochures. Dennis moves to vote to approve the budget, approved. Jonathan: any comments or questions? We certainly want to encourage AAO to spend some of this \$1000 we have set aside.

4. Update on our membership drive—Jill

I sent out over 100 letters to folks for renewals and targeted potential members. I utilized email-based drive for those that I did not have mailing addresses for, I want to hit 100 members this year. I am working on getting the payments integrated so that AAO members can also pay their memberships via the AzAA website. If someone pays by March 1st they are paid for the next fiscal year.

5. Update on AAO/AzAA partnership—Elizabeth

We are in the process of getting the contract with the web consultant in place. Todd and I still need full access to the site so that we can customize the XTF system. We are also in the process of collecting fees from our members. The Poetry Center at U of A and Casa Grande Historical Society are considering joining AAO. Todd and Elizabeth

have compiled a list of tasks for the consultant once the contract is in place. The style sheet needs to be worked on and coding needs to be massaged. Can we get AAO to explain to the smaller institutions why it's important to become a member? There could be an opportunity with the funds that we have allotted to send someone to visit with the smaller institutions to inform them of AAO and what they do. It's all matter of getting the site cleaned up and ready. Some smaller institutions do not have the funds to join and are not ready to upload their data into AAO. Arizona History and Archives Advisory Board provides grants, these can be used to pay membership fees. We are also talking about putting together some introductory materials to give to potential AAO members. Dennis: we have discussed moving forward on the website (being more functional) so that we can entice membership.

6. Update on Activist Archivist Symposium—Libby

We received a grant for the symposium. The symposium will take place late October at the AHS Papago Park auditorium. Anne Gilliland and Randall Jimerson are going to provide keynote presentations; these are leaders in the archives field. . The AHRAB board is interested in reaching out to fields outside archives—historians, mostly. There will be a Vimeo recording of the session and that fee will be covered by the grant and funding for a graphic designer and the printing for the flyers. We asked for about \$3,000 and we are matching with about \$3,000. Amie (Libby's colleague) is a graphic designer, has given us a quote for two postcard-sized flyers.

7. Update on the Arizona Archives Summit—general discussion

The planning committee has yet to meet. We know we are going to be operating with a lot less funding, we are still concerned with providing travel stipends to attendees. We'll see what can be done, we have a lot of planning to do. Dennis: we are interested in offering an AAO workshop during an afternoon. The budget cuts really are impacting lodging for those traveling to the summit. Rob supports keeping the summit to two days. We had difficulty fitting all the programming to one day, so cutting the program is not exactly feasible.

8. Message from the president—Dennis

Thanks to the board for all of your hard work this year. I would like to outreach more this next year; everyone has done a terrific job.

9. Next meeting

For early September, ideas: Navajo Nation Archives, or the Hopi Cultural Preservation Office, or Bisbee Historical Society. Jonathan and Jill will set up a location for our next meeting.

10. Meeting adjourned at 11:56am.