



13 September

## 2013 Arizona Archives Alliance Board Meeting

Polly Rosenbaum History and Archives Building, Phoenix, Arizona 11:00 am

Present: Jonathan Pringle, Dennis Preisler, Libby Coyner, Elizabeth Dunham, Carissa Tsosie, Jill McCleary, Melanie Sturgeon.

1. Approval of June 28, 2013 minutes
  - a. Libby motions, Elizabeth seconds, all in favor, approved.
2. Treasurer's Report—Jonathan
  - a. We have not had too much activity as of yet. There were a couple of AAO memberships in the new fiscal year. Started to make Archives symposium payments as well as a deposit for the brochure. We still have a healthy balance; we are projected to be well within our budget this year. Dennis: I am a little disappointed in membership numbers. We are still waiting for the check from AHRAHB for the Activist Archivist Symposium. We still have about \$200.00 for conference registrations. \$150.00 left for other promotional material.
3. Update on the AAO/AzAA partnership--Elizabeth
  - a. Can AzAA handle all of the hosting for the website? Technical consultation has been paid the first installment for work done. Elizabeth is working on a strategic plan for AAO. Todd and Elizabeth are continuing to work with the style guides to make sure they are fully functioning. We can now contribute to Archives Grid. The Casa Grande Circle Society is interested in joining AAO as well as the Poetry Center at University of Arizona. We have to have an official election with the AAO board to finalize the strategic plan. We are now looking at the analytics we have gathered from the AAO website.
4. Update on conferences, Arizona Library Association, Arizona Women's History Alliance Symposium, Museum Association of Arizona, and Arizona History Convention.
  - a. At AzLA Dennis, Elizabeth and Carissa will present an overview of AzAA. March 28 and 29, 2014 the Arizona Women's History Alliance Symposium will take place, Dennis encourages members of the AzAA to attend the symposium to raise awareness of AzAA. We might think about tabling at the next MAA conference. We will have more promotional items by then. We should look into holding a panel discussion or roundtable for the Arizona History Convention this year as well. Proposals are due the first part of October for AHC. Libby: I was invited to the Route 66 International Festival to talk about archival resources on Route 66. Jill: I still have material from the MAA event if you need it.
5. Update on the Activist Archivist Symposia—Libby
  - a. One keynote speaker dropped out but I was able to get David Wallace. He is really excited about speaking for the symposium. The graphic designer is working on the flyer for the symposium. Expenses for flights have changed slightly but we should be able to cover all costs. I may send out a save the date email, to the list serve, membership, and prior symposium attendees. We have to figure out the cap for attendance. What is our maximum for attendance?
6. Archives Summit. Any news? Plans for holding a board meeting at the summit.

- a. Board meeting at the end of the day, we are helping with \$1000.00 for the Archives Summit this year. Maybe we can use the courtyard at the ASM for a gathering after the board meeting? Melanie: If you have ideas for sessions for the symposium, please let me know. Dennis: we are interested in offering an AAO workshop (DAX and EAD) maybe for the day before the summit; it will be a two-day event. Show and tell sessions on collection development might be a good thing to include. How about incorporating social media into the summit?
7. Brochure, pencils, and other promotional items.
  - a. Libby has been working on promotional brochures and I've received quotes. We should keep our order under 1000 so we can update whenever we need to. 1000 might be a good start so we can hand out the brochures at all events we attend. Libby is also working with Amie on the postcard. Do we want to look into AzAA and AAO pencils to hand out? Pencils are popular. Dennis will ask about a quote for 500 pencils, we can do something that matches our brochures. At the next board meeting we can talk more about pencils and other promotional materials.
8. Next meeting—November 8, 2013, Phoenix, Arizona.
  - a. Maybe we have a meeting at Museum of Northern Arizona in the spring?
  - b. Meeting adjourned at 12:11pm.