

**ARIZONA
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ALLIANCE**

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*Dedicated
to identifying,
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making them
available to present
and future
generations of
Arizonans.*

**AGENDA
AzAA BOARD MEETING**

January 30, 2014 – 4:00 p.m.
Board Room
Arizona Historical Society
Tempe, Arizona

1. Approval of Minutes of November 8, 2013

Libby motions, Jonathan seconds, all in favor, approved.

2. Treasurer's Report – Jonathan

The board has a healthy operating balance at the moment, we successfully paid for AAO technical consultation fees, allocated an additional \$1000.00 for their special projects, and the symposium grant was expended. AzAA contributed \$771.00 dollars. In terms of income, membership is a little low so we hope to get that number up. We are well on target; we may have to revisit our budget items in June at our annual meeting.

3. Update on the AAO/AzAA partnership—Elizabeth

We had a discussion on offering training on DACS. We would like to offer a two-part training, one section for an overview and the other a more in-depth training. Todd: we were talking about doing this in the spring, maybe an online webinar-type training. We talked about polling or surveying the attendees to get their feedback to make sure we are offering a worthwhile training session.

Dennis: we have various levels of membership, smaller institutions pay less than others like the state universities. Brenda: it's an excellent way to have our collections seen at a state and national level. Dennis: for smaller institutions, if you are wanting to get more training we do an Archives 101 training as well. Betty: The Heard Museum is a member of AAO, are we also a member of AzAA? Jonathan: yes, you are a member of both if you join at the institution level.

4. Arizona Women's History Alliance Symposium, (3/28-29 Chandler), MAA, (5/1-2 Flagstaff), AHC (4/10-12 Prescott).

AzAA will have a table at the Arizona Women's History Alliance Symposium as well as MAA, and the Arizona History Convention; we have paid for the table. Dennis: Brenda can we look to you to get the table set up? Brenda: yes. If anyone has any ideas on other outreach activities, please let us know. Libby: we had a rack card printed out for AzAA, if AAO wants to print a

rack card you can use the allocated funds to do this. Dr. Sturgeon: the

Southwest Oral History Association is meeting in Arizona in the near future. We'd like to do as many events as possible but we need the time and the personnel to do this. Brenda is willing to help with setting up the table at some of these events. Berlin: the Historic preservation conference will take place Rio Rico in June, I attended last year.

5. Letter of support for the State Archives Trusted Electronic Records Repository

We have been asked by the state archives to send a letter of support for the Trusted Electronic Records bill. Carissa motions, Brenda seconds, all in favor, approved. Dr. Sturgeon: this will allow us to get going on setting up the repository. Brenda: are there other institutions that should be writing a letter of support? Dennis: any institutions can write a letter of support, address them to Senator Yee. Brenda: how soon is the deadline? Dr. Sturgeon: we need these as soon as possible.

6. Student board member issue

Dennis: Is there any interest in adding a student member to the AzAA board? Libby: I am curious about what are the appropriate avenues, should we reach out the SIRLS program or ASU's public history program? I would like to develop a more robust relationship with those graduate programs. Berlin: I completely support the idea; this element is missing from the SIRLS program right now. Libby: maybe the board can add a mentorship coordinator? Elizabeth: a lot of people could use interns. I think AzAA is in a good position to do this. Todd: we need a contact at the SIRLS program. Linda: I think this group (AzAA) is very well-positioned to do this, you can influence the program. You can provide a real-world experience for the students in this program. Roger: we have this great public history program, they want to use the archives in their programs, the need is there. Dennis: the board will continue to discuss this issue; this will not be an easy process. Libby: is there a way to contact library/archives students that live in Arizona? I do like the idea of considering a mentor coordinator for the board.

7. Future Symposium

Dennis: we have done symposia for the last three years; I'd like to do another symposium this fall on advocacy for archives. Do we want to do something along these lines? Libby: I would be willing to mentor someone in writing the next grant. Brenda, if you would like to do this, let's talk. Dennis: if you would want to take it on (Brenda), let me know. Dennis: the AHRAB grants are not difficult at all; it's mostly a matter of determining who we want to invite to speak. Jonathan: related to this discussion, the last two years, we've held the symposium on a week day, should we change this up? What we found is that folks could not attend because of their work duties, so we should consider hosting the next symposium on a weekend. Libby: can we poll the membership on this?

8. Open discussion

Dennis: the reason that I put in this agenda item is to discuss any issues that came up during today's sessions? The itinerate archivist position discussion had positive response. Should AzAA take a leadership role in defining what this position will be? I think it's a great idea but we need to get a lot more support from other institutions. Jonathan: I've also offered to help draft a grant for this position. Dennis: we will keep this on AzAA's agenda.

9. Next Meeting

March 21, Location? (last year held in Tucson)