

AzAA board meeting minutes 22 January 2015

Arizona Archives Summit VII

1. Approval of Minutes of 7 November 2014
Jonathan motions, Elizabeth seconds, approved.
2. Treasurer's Report – Jonathan
We are operating with a healthy balance, successful symposium in October. Mr. Booker declined his speaker's fee and it is now up to the board to determine how to spend the left over funds. Melanie Sturgeon will help the board to determine how we will expend the amount. About \$700.00, this must be spent by the middle of June 2015. Janice motions to approve the treasurer's report, Elizabeth seconds, approved.
3. Membership – Jill
Leah Rios is AzAA's new student board member; she is a graduate student at the UA (SIRLS Program). I am thrilled by our numbers at this point, we are nearing one hundred members. If you have ideas on how we can benefit you, please let me know.
4. Updates on the AAO/AzAA partnership – Elizabeth
David Benjamin and Maurita Baldock are our new board members. Outgoing member is Marley Helm and Erica Constano. We picked up Arizona Health Sciences Library and Aeronautical Museum (check on this) as new members of AAO. Todd has completed one-on-one training. We have a new technical consultant; he is working on a pro bono basis. We are working on switching servers (from ASU server to a Google server) in the next year. We have funding if you (members) would like to put out promotional material (AzAA has funding). Any interested should contact Todd Welch. We are now in a position to expand the membership and the partnership with AzAA has helped in this area. Visibility is high via the ArchivesGrid. Thanks to our contributing institutions. Todd and Elizabeth presented to the SIRLS students at UA and they are interested in encoding. A migration from EAD 2000 to EAD3 is on the books as well. If anyone has any lingering issues, please let Elizabeth know.
5. Ideas for the 2015 Symposium. – everyone
Next one is penciled for October (Archives Month). Libby would like to offer a symposium on crafting an impactful internship. I would like to talk about the ethics of unpaid internships as well. Is this something that you would to have offered? SIRLS is now requiring their students to complete their program. If you make it online, you might get more feedback from SIRLS students. However, we are limited technologically, but we would consider a webinar format. We might consider using Collaborate to offer this symposium online. Ideas for speakers: LA as Subject (yearlong internships), Rebekka Goldman (blogger), we usually have two keynote speakers and a panel discussion in the afternoon. Our symposia are free and if you are a member, you will get lunch. Will grant information be a part of the symposium? Also, Robert Booker declined his speaker fee at the last Symposium so we can redirect this money

elsewhere. Berlin Loa has a partnership with an arts group called Black Box, that partnership might be considered as part of the symposium presentations. Should we take proposals for internships or projects? AzAA will have to sponsor these projects, and communicate with AHRAB on how AzAA has used the funds. So anyone has proposals please send them to the board by Friday February 13, 2015. Anyone who has an archive can submit a grant proposal to AHRAB.

6. General discussion on AzAA Long Term Goals

Training workshops are very helpful; please continue to do panels for the Arizona History Convention, if anyone is interested in doing a panel discussion let us know. Feel free to email the board with your ideas/interest any other long-term goals.

7. Spending Down AzAA budget

How about micro-grants for small institutions? AzAA used to have a line for matching grants, so we can consider this. Preservation of collections is another area where we can expend funds. Exhibits of our collections can also be another area; we can pay some funds to offer an opening for these exhibits. We cannot purchase food but we can support these openings in some way. We may also consider bringing an SSA workshop to Phoenix and/or Tucson. If we are going to do this, we need more commitment from archivists in the state to attend the workshops. Competitive research grants for students (Arizona collections). Is anyone interested in joining the AzAA as an internship coordinator (Renee is interested). If anyone else is interested in serving on the board please email us. We have room to expand the board. Libby: 2014 was a great year for growing the membership, offering a successful symposium, so if anyone is interested in joining please let us know.

8. Next Board meeting?

Elizabeth motions to adjourn, Jill seconds, meeting adjourned at 4:49pm.