

Ten days ago we started our new membership year, everyone should have gotten letter to update their membership. We have 18 renewals, just wait and see how many renew. We should think about renewal cycle to take place during the Summit. Dennis: what are your thoughts on having the renewal in January, it does confuse people that sign up in January at the Summit and then are asked to sign up again in July. Libby: it seems like this might create a lot of work for you Jill, maybe we can invest in software that will manage the membership renewals. I don't know what it costs. Jill: this is a fantastic idea, if I explored this would we be able to add an expense to the budget? Dennis: we can make it work. Jill: I will look into this and get back to everyone. Jonathan: the other thing worth considering is changing our membership year to the calendar year. It would be okay to move our annual meeting to January during the summit. I would think that we would transition both memberships to the same time of year (AAO and AzAA). We should also move to include taking credit card payments for membership.

5. Update on the AAO/AzAA partnership Elizabeth
We had two institutions join. Todd found another person to help with technical consultations. They get paid about \$8 an hour. Website is pretty stable; some things needed to be tweaked but is running well. We had a training session two weeks ago and we are looking at offering a session on coding. Overall we are doing pretty well. So far three institutions have paid for their AAO membership.

6. Update on the upcoming symposia. Libby
So we got funding for the symposium in Tucson at the Arizona Historical Society. We are kicking in more of our own funding for next year to draw down our account. Jonathan: Could we think about offering a grant-writing session at the summit. Jill: Jennifer Jenkins will be teaching the archives class this fall, she will be a great connection. Libby: Janet Ceja left UA.

7. Update on the Archive Summit. Dennis
WE are starting to hammer together an agenda. We will also be meeting as a board on Thursday afternoon. Libby: I really like the idea of having a grant writing workshop at the summit. Dennis: I will bring this up at our next meeting.

8. Scholarship/grant program and mentor program. Renee
In April Libby, Elizabeth and I met to speak about the internship, nuts and bolts with institutional internships. I want to avoid having the applicant having to jump through a lot of hoops. I did not include how many grants were available. Dennis: Right now on our budget we have set aside \$1000.00. We might be able to split that between two institutions and limited to smaller institutions. Elizabeth: maybe we should give preference to smaller institutions but not limit it, and also I don't

want the expectation that Renee is going to do everything for the internship. Renee: does anyone have any comments about the language? Potential that funding might overlap with an academic institution, which would make the student ineligible for the credit for a class/internship. Our interns have to meet certain criteria about continuing as a student, can a recent graduate be considered an intern? Through the symposium we can get a lot of interest from students, we will only be doing two internships. We need to define the parameters of the internship: i.e. the supervisor, hours, etc. We can further discuss this at the next board meeting. We might be able to align this with AHRAB

9. New Business Everyone
No report.

10. Next Meeting
September at Cline Library
Do we want to do this in Flagstaff? Dennis and Jonathan will plan for this meeting. September 18, 2015 at 11am.