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**AGENDA
AzAA BOARD MEETING**

September 18, 2015 – 11:00 a.m.
Meeting Room
Cline Library
Flagstaff, Arizona

1. Approval of Minutes of Annual meeting, July 10, 2015
Maurita motions, Libby seconds, all in favor
minutes approved.

2. Treasurer's Report – Jonathan
The balance does not reflect the check that is coming from AHRAB for the symposium. Still have a healthy balance of over \$13,000.00. Two checks that we wrote for parking for an AAO training session. Notable transactions: things related to symposium, we have paid for most things, we've received a lot of memberships for AzAA and AAO. The Euler Intern— \$1,000.00 for that expense. I don't anticipate any unforeseen any new expenses. Dennis: do we have a surplus from the symposium expenses? Jonathan: we may and will have to ask Melanie where we can expend those funds.

3. Membership – Jill
**See email from Jill. Jonathan, we do have a healthy balance and we can consider membership software. Dennis: I will check with Jill on the actual cost and get back to the board.

4. AAO – Elizabeth
Mostly all quiet, nothing's broken. I sent out the full annual report to the AAO steering committee, we will discuss the report very soon and it will be up online. I believe Todd and I's terms are up, but we can be voted in again for another term. Center for Creative Photography can appoint a fill-in for their representative. I'm running for my seat again and I'm pretty sure Todd is running for his seat again, too. Jonathan: it works for academic professionals that we have responsibility for service and AAO is service. We should consider paying the technical consultant (Alan Angerbauer). Jonathan: we can talk about setting up back pay.

5. Intern program – Renee

Submission deadline, distribution of funds? Does this need to be an end-of-calendar year? Jonathan: the timeline doesn't matter; we just paid a lump sum for the most recent intern. We are making the announcement at the symposium, do you think two months for a deadline for individuals to submit proposals? I'm thinking of a end of year deadline and then a March selection timeline. Is this going to be a board selection or am I doing this on my own? Dennis: depending on the number of applications we get you can weed out the applications that you feel are not up to par, and we can talk about this at our meeting in January. Jonathan: we can also meet over the phone and decide as a group how to move forward. After the symposium I will send out an announcement through the list of attendees of the summit and maybe the AzAA list serve? Dennis: there are representatives of small institutions? I will be thinking about other regional contacts I can send the announcement to as well. Libby: is this for advertising to institutions or the individuals? Jonathan: we should also clarify on the form how the institutions will match our funds.

6. Symposium – general discussion

Libby: we have a lot of the logistical things figured out, we will have to figure out the food situation. I am planning on Jonathan speaking for the afternoon? Renee, would you be willing to present on this topic at the symposium? Renee: that depends on the reference schedule for October. Maybe getting someone from Knowledge River, Gina is her name. Maybe Ophelia? Someone is working on promotional material right now that will be going out soon. What food should we get in Tucson? Dennis: we should talk to Jill. Maurita: my favorite place is Tucson Tamale. They've done lunch meetings for about 30 people. And we'll have snacks. We can ask Jill to MC the symposium. Symposium is set for October 30th. Maurita: are we going to send out a save-the-date for the symposium? Libby: I will send something out at the beginning of October.

7. Session for the Arizona History Convention – Everyone

Dennis: We need to an idea for a proposal, they are due on October 1, 2015. Jonathan: what about immigration/Transborder or borderlands? Maurita: Veronica is our borderlands curator and is from the Yuma area. Labor history/migration. We could bring in Chicano/a history as well. Dennis: I don't necessarily want to have just our board members present, we should pull in subject experts. I think if we approach it as borderlands it's not just immigration. Dennis: I will work on a paragraph proposal and send it around to the board to peruse.

8. Board additions. Add a student board member?

Should we include distance students? Leah Rios is no longer a student (she graduated) so how should we move forward with recruiting a new student member? Dennis: I think the student member is a nice addition to the board. Jill is going to talk to Jennifer Jenkins to inquire about a student. Dennis: I will ask the Public History person at ASU the same.

9. Next Board meeting – ?

Next meeting will be held in Phoenix in November at the State Archive.