

AGENDA
AzAA BOARD MEETING

March 29, 2017 11:00 a.m.

Meeting Room

Polly Rosenbaum State Archives and History Building
Phoenix, Arizona

**ARIZONA
ARCHIVES
ALLIANCE**

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1. Approval of Minutes of Annual meeting, January 27, 2017
Item 4, Dennis needs to find this out and send along. Motion to approve, all in favor, approved.

2. Treasurer's Report – Jonathan

From January to present, we are on target for the priority items, AZ Archive Summit a remembrance for Melaney was an usual expense. We can spend the account down by about \$2700.00 this year and still be okay. I will have to file a six month report with the IRS, I will find out how to do this with guidance from the IRS office. AAO memberships invoices will come in next month.

3. Board member news

- a. New members/new roles

We've added new members, Trent, Melaney and Sue, we started talking about changing/shuffling of roles this is a good time to do that. Dennis will be resigning from the AzAA board. If Jonathan would take over the president he would have to hand over his duties at treasurer.

Melaney would love to see a younger archivists take over this position, this is important for the future leadership in the state. Jonathan: Should we take some formal nominations and make it official? Sue will help with Summit planning. Jonathan is okay with being acting president for now while we collect nominations. Jill: should we consider putting something on paper that the board's roles change every few years.

Libby is also resigning her position as vice president, web administrator, and symposium coordinator. Jonathan acknowledges Libby and Dennis's tremendous contributions to the board. Laura Palma Branford, and Carlos Lopez have expressed interest in joining the board. Laura will nominate herself for treasurer. Jonathan nominates both Laura and Carlos to be added to the board, all in favor, approved.

4. Membership – Jill

*Dedicated
to identifying,
collecting, and
preserving valuable
public and historical
records, and
making them
available to present
and future
generations of
Arizonans.*

This will be the last year I will be serving in this position, so if someone wants to shadow me for this year, that would be a good way to transition in to this position. We have 84 new members. I have no updated the DropBox list but will later today.

5. AAO – Elizabeth

We lost two board members, but they have been replaced by their home institutions. We finalized a consultation contract with Kelly Phillips at NAU. Kelly is now working on migrating information to a new platform. We are planning elections for later this summer. Jonathan: the steering committee has been doing great work and secured a gift from the iSchool at UA for AAO training at the UA on Friday October 6, 2017. Melaney: it would be a great idea for a grant to ask ARAHB to offer travel funds for attendance. Elizabeth: the trainings are part of the membership benefits. Jessica: this is a great opportunity speaking as a student, this is important for us to know for our jobs.

6. Scholarship in Support of Institutional Internships – Renee

I want to standardize the application, so we get back more consistent information from applicants. I will be working on streamlining the application process, if the board has any suggestions please call me or email me. Should we make it a requirement for projects funded are archival and not peripheral projects. We could employ a loose interpretation of “archival” project we consider for funding. Melaney: I have grant writers send in their grants to me before the deadline so I can give suggestions. Renee: that’s a great idea, I will factor this in to the time I spend on this.

7. SAA Workshops for 2017 -- Elizabeth

I think we should do more workshops with SAA, and I am happy to run point on organizing these workshops. Jonathan: I think if we tie them to the Summit, or annual meeting attendance will be good. Dennis: we can utilize an AHRAB regrant for these workshops. AzAA can apply for as many grants as needed. AHRAB has just one grant cycle per year, due June 1st. We should consider bringing down the cost for everyone. Dennis: we can put up some of AzAA funds as a match to AHRAB’s grant, if we partner with them it’s good for AzAA and AHRAB. Elizabeth and Melaney will take the lead on writing this grant.

8. 2017 Symposium Libby

Documenting under documented communities, archives as a safe space, and why do some communities don’t feel safe in documenting themselves. I would like to invite Derrick Drake, maybe another idea for another keynote speaker? I’ve been working with Nancy and Liz from UA. Maybe the symposium should be revisited for next year but theoretical discussions will be good as well as offering

workshops. Jonathan suggested inviting both of the SAA presidential candidates to come and speak and maybe Anne Gilliland.

9. AHRAB Re Grant program

- a. Jonathan suggestion for another AHRAB re grant
- b. volunteers to help write the grants

Jonathan: I would love to use some AzAA to support Stewart's attendance at the Liberated Archivist workshop/forum. Then Stewart and Jonathan will present our findings at the 2018 Symposium. Libby: or the 2017 symposium as well. Renee: this should happen every year in the state. The board is in support of this grant idea.

10. Next Board meeting – May ?? Location ??

May in Tucson, Jonathan will send out a survey to get a time for us to meet.

For Item 3 on the agenda

Current Board roles

President	Dennis Preisler
Vice President	Libby Coyner
Treasurer	Jonathan Pringle
Secretary	Carissa Tsosie
Membership	Jill McCleary
AAO Liaison	Elizabeth Dunham
Intern/Mentoring	Renee James
SAA Workshops	Elizabeth Dunham
Symposium	Libby Coyner
Archives Summit Planning	Dennis Preisler
Web Page coordinator	Libby Coyner
Scholarship program	Renee James

Advocacy

Grant Writing

Can each person send a one-sentence description of what they do so we can shuffle our roles around. Send along today or tomorrow: March 30

Board Members

Dennis Preisler

Libby Coyner

Jonathan Pringle

Carissa Tsosie

Jill McCleary

Elizabeth Dunham

Renee James

Jessica Salow

Trent Purdy

Melanie Sturgeon

Sue Barrett

Potential new board members

Laura Palma Blandford

Carlos Lopez